

SYSTEM MEMO 3067 DATE:05-15-09 13:07:46. FROM: DIANE:FOSSETT

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MISDEMEANOR WARRANT RETENTION

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TO ALL LAW ENFORCEMENT AGENCIES

THE WASHINGTON CRIME INFORMATION CENTER (WACIC) MANUAL, CHAPTER 14,  
MISDEMEANOR WARRANTS RETENTION SECTION STATES THE FOLLOWING:

MISDEMEANOR WARRANTS REMAIN ON FILE FOR YEAR OF ENTRY PLUS FOUR YEARS FROM  
THE YEAR SHOWN IN THE DATE OF WARRANT DOW (DATE OF WARRANT) FIELD OR UNTIL  
THE DATE ENTERED IN THE EXD (EXPIRATION DATE) FIELD.

EFFECTIVE IMMEDIATELY, THE RETENTION PERIOD WILL CHANGE TO THE FOLLOWING:

MISDEMEANOR WARRANTS REMAIN ON FILE UNTIL CLEARED OR CANCELED BY THE ENTERING  
AGENCY OR THE DATE ENTERED IN THE DATE OF EXPIRATION (EXD) FIELD.

ALTHOUGH WACIC WILL NO LONGER PURGE WARRANTS THAT LACK AN EXPIRATION DATE, WE  
HAVE RESET THE WARRANT ENTRIES WITHOUT A DATE IN THE EXD FIELD TO NON-  
EXPIRING STATUS (NONEXP). WE ENCOURAGE YOU TO CHECK YOUR WARRANTS AND IF  
APPLICABLE, MODIFY THE EXD FIELD WITH A DATE.

IT IS YOUR AGENCY'S RESPONSIBILITY TO ENSURE ALL ENTRIES WITHIN WACIC/NCIC  
REMAIN CURRENT AND ACCURATE. IF YOU HAVE FURTHER QUESTIONS, PLEASE CALL  
MR. JIM MORELLI AT (360) 534-2104.

\*\*\* SEE SYSTEM MEMO #3067 FOR ADDITIONAL COPIES OF THIS BULLETIN \*\*\*